



Building Community One Person At A Time.

920 Park Avenue
Bremerton, WA 98337
(360) 377-7231 x 3
FAX: (360) 479-2999

Employment Application

Qualified applicants will receive consideration for employment without regard to Sex, Marital Status, Sexual Orientation, Race, Color, Creed, National Origin, Religion, Age, Disability or Veteran Status.

PERSONAL INFORMATION

LAST NAME	FIRST NAME	MIDDLE INITIAL	DATE
STREET ADDRESS			HOME TELEPHONE
CITY	STATE	ZIP	OTHER TELEPHONE

POSITION APPLYING FOR	SHIFT AVAILABILITY:
	DATE AVAILABLE TO BEGIN WORK:

If hired, you must complete the US Employment Eligibility Verification Form and provide ID and appropriate authorization to work in the US. Can you prove that you are legally authorized to work in the United States at time of job offer? () YES () No

Where did you hear about *Communitas*?

Are you 18 years of age or older? () YES () No

EDUCATION & TRAINING

DID YOU GRADUATE FROM HIGH SCHOOL OR PASS THE GED EXAM? () YES () NO

PLEASE LIST CERTIFICATIONS, COLLEGE(S), BUSINESS, TRADE OR TECHNICAL SCHOOLS -- (MOST RECENT FIRST).

NAME & LOCATION	DATES ATTENDED	GRADUATE (YES OR NO)	SUBJECT/DEGREE/CERTIFICATION

EMPLOYMENT HISTORY:

Please complete the Employer and/or Volunteer information on the following page, giving complete and accurate information. Start with your present or most recent employer – volunteer work may be included. Add additional pages, if necessary. Unless otherwise instructed, for most positions we only require up to 10 years of your most recent employment history,

EMPLOYER/VOLUNTEER PROGRAM	TELEPHONE:
ADDRESS	EMPLOYED/ VOLUNTEERED FROM: _____ TO _____
NAME OF SUPERVISOR	PAY RATE: STARTING _____ ENDING _____
STATE JOB TITLE AND DESCRIBE YOUR WORK:	REASON FOR LEAVING

EMPLOYER/VOLUNTEER PROGRAM	TELEPHONE:
ADDRESS	EMPLOYED/VOLUNTEERED FROM: _____ TO _____
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I certify that answers given are true and complete to the best of my knowledge. In the event of employment, I understand that purposeful omission of, false or misleading information given in my application or interview(s) in order to gain employment at Communitas may result in discharge. I understand that I am to abide by all policies and procedures of Communitas.

I authorize all of my past and current employers and their agents to furnish to Communitas or its agents any and all information that they have concerning me, my work records and any other pertinent information or records as they may have relating to me. Information of a confidential and privileged nature may be included. Information will be used to assist Communitas in determining my qualifications and fitness for this position.

I understand that successfully passing a background check is a condition of employment and that I am hired on a provisional basis pending the outcome of the background authorization form that I completed and that was faxed by Communitas to the Background Central Clearance Unit. I further understand failure to successfully pass a background investigation may result in my termination.

I will make no attempt to gain access to the information provided to Communitas in conjunction with this employment process.

Further, I do hereby release you, all my employers listed on this application, their agents, and others from any liability of damage, which may result from furnishing to Communitas information regarding me.

I understand that acceptance of an offer of employment does not constitute an employment contract.

DATE _____ SIGNATURE OF APPLICANT _____



**DIRECT SUPPORT PROFESSIONAL
SUPPLEMENTAL APPLICATION QUESTIONNAIRE**

Please answer the following questions in your own handwriting. Feel free to attach additional pages as necessary. Return questions and answer sheets with your application package.

1. What would you do in the following situation?

Jesse is 35 years old and lives in Kitsap County. He has an intellectual disability. He also has a passion for music, loves being outdoors, and really wants to make some new friends. Jesse has asked you, as his Direct Support Professional to help him achieve his goals. How would you assist Jesse develop his passions and how would you ~~do it~~ go about it?

2. Please tell us about any relevant or personal experience you have working with or interacting with the intellectually disabled. (Lack of experience will not disqualify you from being considered for a position with Communitas.)

FOR OFFICE USE ONLY

<u>INTERVIEW</u>	<u>ORIENTATION</u>